



*Jefferson Elementary School
4895 Jefferson Avenue
Shadyside, OH 43947
(740) 676-9669
Ms. Cynthia Caldwell, Principal*



Jefferson Elementary Building Plan for 2020 - 2021

*****Tentative to change based on need

1. Classrooms

Social distancing - **as far apart as possible**

Physical barriers - students will be separated in classroom from desk to desk. Each classroom will have a table divider for use when necessary.

Face covering - **Required for staff, recommended for students, students must wear in the halls and common areas, may take off in class****

Cleaning and sharing objects - **students must have their own materials, no sharing of objects**

Ventilation - **doors and windows open****

Hand sanitizing stations - **in every classroom, bathroom, near entrances, spray bottles with disinfectant in every classroom to sanitize each room between class changes**

Hand washing - **must wash hands after bathroom use**

2. Student Flow, Common Areas, Enter, Exit, Visitors

Visitor Policy - **NONE, Parents picking up students must report using intercom system on outside doors, parents MAY NOT enter the office, students needs will be communicated through the intercom system and students depart through the main office**

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Physical distancing - desks will be separated in classrooms, students will maintain distancing in the hallways

Staggering arrivals and departures -

ENTRANCE: Encourage to stagger times, students will have temp. check) maintain distancing DEPARTURE: Students will be dismissed by individual class to allow for social distancing.

One-way routes - Have directional lanes not dissimilar to a roadway where there is a 6 foot gap in the middle of the hallway, if students stay on their side of the hall one-way routes can be avoided

Social distancing - 6 feet on yellow

Hand sanitizers - In every classroom, near entryways, offices and common areas

Physical barriers - Tape on floors, directional arrows directing flow of traffic in halls, signs directing traffic flow in halls, plexiglass shields in main offices, no lockers issued to students

3. Screening, PPE, Response to Staff and Student Symptoms.

Health checks - Temperature checks upon student arrival, report self-diagnosed symptoms to school nurse

Procedure for symptomatic students and staff

i. Isolation - Students that have symptoms

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will be quarantined to the board room on the first floor, contact parent/guardian, student must leave for the day. Staff that exhibit symptoms will be immediately released for the day and required to have a test to determine if they have the virus.

ii. Notification of positives to Health Dept - school nurse will contact the health department to report cases and begin contact tracing in instances of symptomatic student or staff

iii. Written protocol for positive cases -

See school policy***

Establishment of isolation place - Music room

PPE that is provided - Every student will be provided one face mask, staff members will be provided face mask, shield, and gloves

Face coverings provided to students and/or visitors - See above, every student will be provided a face mask, there will be no visitors.

Exceptions to face coverings - See school policy***

Return to work policy for positives and those who are quarantined - See school policy***

4. Meals

Stagger times - Each grade level will have a specific time of their own for lunch. Students will eat in their classrooms.

Disinfection- Students will have access to hand sanitizer throughout the building.

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Social distancing- **6 feet on green**

Hand washing - Students will have access to washing hands when necessary in classroom.

5. Recess and PE

Stagger times - Each grade level will have a specific time of their own for recess with teacher and aide on duty.

Hand washing -Students will have access to washing hands when necessary

Reduce use of equipment - Students will have access to playground slides, swings. Will be sanitized between grade levels.

Disinfection Students will have access to hand sanitizer stations throughout the building.

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6. Field Trips - **NONE**

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